

Minutes

*of a Meeting of the Council of the City of Kenora
held Monday, March 24, 2003 – City Chambers
at 5:00 p.m.*

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**WITH Mayor D. Canfield in the Chair, Councillor R. Lunny, Councillor D. McDougald, Councillor R. McMillan, Councillor T. Szajewski, Councillor C. Wasacase, Bill Preisenzanz, CAO, Joanne L. McMillin, City Clerk.**

**Absent: Councillor Parkes**

**Mayor Canfield called the meeting to order and Councillor McDougald read the Prayer.**

## **CONFIRMATION OF MINUTES**

**1. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

THAT the Minutes of the last Regular Meeting of Council of the City of Kenora held **Monday, March 10, 2003**, be confirmed as written and circulated.

**Mayor Canfield then asked if any Member of Council had any Declarations of Interest with respect to any items on the Agenda. The following Declarations were made:- Councillor McDougald – Resolution No. 3.**

## **DEPUTATIONS:**

### **Arcade Zilinski**

Mr. Zilinski referred to his deputation before Mayor and Council two years ago at the time he advised the Chamber would be launching the \$3 coin and requesting the City to designate the coin as legal tender. Mr. Zilinski appreciated the support of all Members of Council and presented the City with a framed Limited Edition Coin Set Number 6 and thanked Council for their assistance with promoting the coin.

### **Bert Alcock**

Mr. Alcock expressed concern on the recently implemented \$10 fee for a Burning Permit and that this directly affects the rural residents of the City. Mr. Alcock noted that due to the size of lots that residents have in the rural areas and those who have farms, he believes the City is penalizing them as burning is a necessity, at various times throughout the year.

Mr. Alcock stated the City should have given the permit fee further consideration and the impact on the rural areas. He indicated that it was his understanding that the Rural Affairs Committee was not recommending implementation of a Burning Permit fee at the time the Committee was meeting on a more regular basis following amalgamation. Mr. Alcock was advised the fee is to cover the administration cost of the permit.

## **APPOINTMENT TO KENORA NON-PROFIT HOUSING**

**2. "PULLED"**

THAT John Clifford be hereby appointed to fill a vacancy on the Kenora Non-Profit Housing Authority to November 30, 2003.

**Councillor McMillan advised the Housing Corporation does not wish to proceed with filling the current vacancy on the Board due to the short time frame between now and the Fall Election as the Board does not meet over the summer months.**

**APPROVAL OF ACCOUNTS**

**3.Moved by R. McMillan, Seconded by T. Szajewski & Carried:-**

THAT the Report dated **March 20, 2003** of the Finance and Administration Committee, submitting for approval and authorization for payment, invoices, accounts and payroll summaries, including transfers to Boards and Commissions for municipal and utility listings, attached hereto, totalling **\$1,886,970.62** be hereby authorized for approval.

**Abstention: Councillor McDougald**

**ATTENDANCE AT 2003 N.O.M.A. CONFERENCE**

**4.Moved by T. Szajewski, Seconded by D. McDougald & Carried:-**

THAT authorization be hereby given for a combination of five (5) Council and Staff Members to attend the Annual Conference of the Northwestern Ontario Municipal Association (NOMA) taking place in Fort Frances, May 1 to 3, 2003; and further

THAT all eligible expenses in accordance with the Travel and Per Diem Policy be hereby authorized.

**ADOPTION OF ENDORSATION OF RESOLUTIONS POLICY**

**5.Moved by R. McMillan, Seconded by T. Szajewski & Carried:-**

THAT Council adopt Policy No. CC-9-1 being an "Endorsation of Resolutions" Policy; and further

THAT this Policy take effect immediately and be included in the City's Municipal Policy Manual.

**APPROVAL OF 2003 A.M.O. MEMBERSHIP**

**6.Moved by T. Szajewski, Seconded by R. McMillan & Carried:-**

THAT Council hereby authorizes payment of the 2003 Membership for the Association of Municipalities of Ontario (AMO) in the amount of \$3,133.70.

**NOHFC FUNDING – PUBLIC WORKS RE-LOCATION**

**7.Moved by D. McDougald, Seconded by R. McMillan & Carried:-**

THAT Council give three readings to a by-law to authorize the entering into of an agreement with the Northern Ontario Heritage Fund Corporation to provide funding for the Public Works Relocation Project.

**SUMMER STUDENT – FINANCE DEPARTMENT**

**8. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

THAT Council approve the hiring of a summer student in the accounting area of the Finance & Administration Department, contingent on approval of funding for this position in the 2003 operating budget; and further

THAT Council authorize the Human Resources Manager to commence the hiring process.

**SUPPORT FOR SECOND FULLTIME RADIOLOGIST**

**9. Moved by R. McMillan, Seconded by T. Szajewski & Carried:-**

THAT the City of Kenora advise the Ministry of Health and Long Term Care – Underserviced Area Program, of the City of Kenora’s support for an Underserviced Area Program designation for a second fulltime Radiologist at Lake of the Woods District Hospital.

**2003 HEALTH & SAFETY POLICY MANUAL**

**10. Moved by R. Lunny, Seconded by D. McDougald & Carried:-**

That Council of the City of Kenora approve the 2003 City of Kenora Health & Safety Policy and Procedure Manual.

**DONATION TO POW WOW CLUB**

**11. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

THAT the Council of the City of Kenora hereby authorizes a donation to in the amount of \$2,632.20 for the arena ice surface rental by the Lake of the Woods POW WOW Club for its event taking place April 18 to 20, 2003.

**Councillor McMillan requested that the Rules of Order be Suspended in order to introduce the following items:-**

**NOHFC FUNDING – PORTAGE BAY BRIDGE**

**11a Moved by R. McMillan, Seconded by D. McDougald & Carried:-**

THAT Council give three readings to a by-law to authorize the entering into of an agreement with the Northern Ontario Heritage Fund Corporation to provide funding for the Portage Bay Bridge Rehabilitation Project.

**SUPPORT OF PHASE 2 FUNDING– ADULT EDUCATION/TRAINING CTR.**

**11b Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

THAT the Council of the City of Kenora hereby approves, in principle, the submission of a Stage 2 funding application to the Northern Ontario Heritage Fund Corporation for the Experience Kenora project incorporating an adult education and training centre, subject to approval for the application also being obtained from the other partners in the project.

**SUMMER STUDENT – COMMUNITY SERVICES DEPARTMENT**

**12. Moved by T. Szajewski, Seconded by R. Lunny & Carried:-**

THAT Council of the City of Kenora approve the hiring of one summer student, who is enrolled in and returning to a post secondary recreation program, to support the delivery of special events and recreation programs within the City for 16 weeks at a rate of \$12 per hour; and further

That the Community Services Manager be authorized to fill the respective position and to establish the employment terms of reference in consultation with the Human Resource Manager according to the Municipal Hiring Practices and Regulations.

**ACCEPTANCE OF GATEWAY SIGNS**

**13. Moved by T. Szajewski, Seconded by R. McMillan & Carried:-**

THAT Council of the City of Kenora accept the submission from Old Time Signs as the official City of Kenora Gateway Entrance Sign; and

THAT Council approve up to a maximum of \$2,000 (two thousand dollars) for site preparation and landscaping; and further

THAT Council approves an in-kind contribution of City of Kenora staff for site preparation, landscaping and installation.

**TERMS OF REFERENCE – LANDFILL LIAISON COMMITTEE**

**14.Moved by D. McDougald, Seconded by R. McMillan & Carried:-**

THAT the Terms of Reference for the Landfill Liaison Committee be revised to include a membership of nine (9) with the additional appointment comprised of one (1) representative from Wilderness Heritage and Community Keepers Organization (WHACKO); and

THAT the revised Terms of Reference be adopted by Bylaw; and further

THAT Val Macins be appointed as WHACKO's representative to the Landfill Liaison Committee, effective March 24<sup>th</sup>, 2003, with a term to expire November 30, 2003.

**AMENDMENT TO LOAD RESTRICTIONS BY-LAW**

**15.Moved by R. Lunny, Seconded by T. Szajewski & Carried:-**

THAT Council amend Schedule "A" to By-law No. 48-2000 being a by-law to designate and regulate reduced load restrictions, which identifies a revised inventory of the respective municipal roads affected by reduced load regulation.

**APPROVAL FOR SPECIAL MEETING – ZONING APPLICATION**

**16.Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

THAT as recommended by the Planning Department in order to accommodate an improvement to the environmental conditions on the Sunset Strip Husky property, and to ensure the traveling public is minimally impacted, the Council of the City of Kenora hereby calls a special meeting of Council to read and pass a zoning by-law amendment on Tuesday, April 8<sup>th</sup>, 2003 at 4:00 p.m.

**PROCLAMATION – DAFFODIL MONTH**

**17.Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

THAT the Mayor be and is hereby authorized to proclaim the month of April, 2003 as "Daffodil Month" in and for the City of Kenora.

**PROCLAMATION – TOONIE FOR AUTISM MONTH**

**18. Moved by T. Szajewski, Seconded by R. Lunny & Carried:-**

THAT the Mayor be and is hereby authorized to proclaim the month of April, 2003 as "Toonie for Autism Month" in and for the City of Kenora.

**PROCLAMATION – INTERNATIONAL BUILDING SAFETY WEEK**

**19. Moved by D. McDougald, Seconded by R. Lunny & Carried:-**

THAT the Mayor be and is hereby authorized to proclaim the week of April 6<sup>th</sup> to 12<sup>th</sup>, 2003 as "International Building Safety Week" in and for the City of Kenora.

**PROCLAMATION – NATIONAL ABORIGINAL DAY****20. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

THAT the Mayor be and is hereby authorized to proclaim Saturday, June 21, 2003 as "National Aboriginal Day" in and for the City of Kenora.

**TENDER – DELIVERY OF GRANULAR 'A'****21. Moved by D. McDougald, Seconded by R. Lunny & Carried:-**

THAT Part "A" of the tender for the supply and delivery of 4500 tonnes of Granular "A" material, as specified, be awarded to DeGagne Construction Materials, Kenora, Ontario in the amount of \$13.77 per tonne (taxes included) pending approval of the proposed aggregate; and further

THAT the attached ranking list for the supply only of Granular "A" material from private pits for the period commencing May 1, 2003 be hereby accepted and adopted.

**TENDER – DELIVERY OF CLASS 2 AGGREGATE****22. Moved by D. McDougald, Seconded by T. Szajewski & Carried:-**

THAT the tender for the supply and delivery of Class 2 Aggregate, as specified, be awarded to DeGagne Construction Materials, Kenora, Ontario, in the amount of \$11.13 per tonne (taxes included) pending approval of the proposed aggregate.

**TENDER – OPERATION/MAINTENANCE OF CONEY ISLAND****23. Moved by T. Szajewski, Seconded by R. McMillan & Carried:-**

THAT the following tenders for the Operation and Maintenance of the Coney Island Park & Store for a two (2) year term be hereby received:-

|                        |                            |
|------------------------|----------------------------|
| Hugo Heidenger         | - \$ 25,000.00 + GST       |
| Wave 5 Vacations Inc.- | 25,000.00 "                |
| Skye's The Limit       | - 22,000.00 "              |
| Wesley Reid            | - 22,000.00 "              |
| Janice Johnson         | - 19,975.00 "              |
| Scott Coffey           | - 17,800.00 " ;and further |

THAT the tender in the amount of \$17,800.00 (plus GST) received from Scott Coffey for a two year term, be hereby accepted.

**TENDER – HOUSEHOLD HAZARDOUS WASTE DAYS****24. Moved by D. McDougald, Seconded by T. Szajewski & Carried:-**

THAT the tender received from Miller Environmental Corporation, Winnipeg, Manitoba, using Gaylord Box disposal method in the amount of \$19,450.00 plus \$1,361.50 GST for a total of \$20,811.50 per Household Hazardous Waste Collection Day, be hereby approved.

**BY-LAWS – FIRST & SECOND READING****25. Moved by R. Lunny, Seconded by D. McDougald & Carried:-**

**THAT** the following **By-laws** be read a **FIRST & SECOND** Time:~

#53-2003 – to confirm the proceedings of Council at its March 18 Committee Meeting;

#54-2003 – to execute an agreement with Scott Coffey for the Maintenance and Operation of Coney Island Beach and Park;

- #55-2003 – to execute an agreement with Northern Ontario Heritage Fund Corporation for funding of the Public Works Re-location Project;
- #56-2003 – to establish Terms of Reference for the Landfill Liaison Committee;
- #57-2003 – to designate the date on which a reduced load period shall start or end and the highways or portions thereof to which the designation applies;
- #58-2003 - to execute an agreement with Northern Ontario Heritage Fund Corporation for funding of the Portage Bay Bridge Rehabilitation Project.

**BY-LAW – THIRD & FINAL READING**

**26.Moved by R. Lunny, Seconded by T. Szajewski & Carried:-**

**THAT** the following **By-laws** be now approved in their present form and be presented for **THIRD AND FINAL** Reading:-

- #53-2003 – to confirm the proceedings of Council at its March 18 Committee Meeting;
- #54-2003 – to execute an agreement with Scott Coffey for the Maintenance and Operation of Coney Island Beach and Park;
- #55-2003 – to execute an agreement with Northern Ontario Heritage Fund Corporation for funding of the Public Works Re-location Project;
- #56-2003 – to establish Terms of Reference for the Landfill Liaison Committee;
- #57-2003 – to designate the date on which a reduced load period shall start or end and the highways or portions thereof to which the designation applies;
- #58-2003 - to execute an agreement with Northern Ontario Heritage Fund Corporation for funding of the Portage Bay Bridge Rehabilitation Project.

**ADJOURNMENT**

**27. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

**THAT** this meeting be now declared closed at 5:35 p.m.

***THE CORPORATION OF THE CITY OF KENORA:***

**CONFIRMED AS WRITTEN THIS .....DAY OF**

**.....2003**

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**MAYOR**

.....  
**CITY CLERK**

